

**CIRCULAR NO: 4 of 2022**

**REF: PPRA 3/1/1 1 (59) Exch**

6<sup>th</sup> September 2022

The Permanent Secretary to the President  
All Permanent Secretaries  
The Director, Public Service Management  
The Commander, Botswana Defence Force  
The Commissioner, Botswana Police Service  
The Commissioner, Botswana Prisons and Rehabilitation  
The Attorney General  
The Auditor General  
The Governor, Bank of Botswana  
Chief Registrar of the High Court of Botswana  
The Registrar, Industrial Court  
The Director General, Directorate on Intelligence and Security Services  
The Director General, Directorate on Corruption and Economic Crime  
The Director General, National Strategy Office  
The Director General, Ethics and Integrity  
The Director General, Counter-Terrorism and Fusion Agency  
Director, Public Service Management  
The Ombudsman  
The Clerk of National Assembly  
The Secretary, Independent Electoral Commission  
Coordinator, National AIDS and Health Promotion Agency  
All District Commissioners  
All Chief Executive Officers, Parastatals  
All Land Board Secretaries  
All Council Secretaries

Dear Sir/ Madam

**RE: REVISED STANDARDISED BIDDING DOCUMENTS**

1. Kindly refer to the subject at caption.

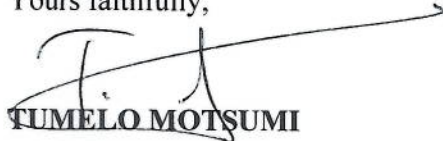
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## PUBLIC PROCUREMENT REGULATORY AUTHORITY

2. The Public Procurement Act (PPA/ PP Act) of 2021, commenced on the 14<sup>th</sup> April 2022 resulting in the repeal of the Public Procurement & Asset Disposal Act (PPAD Act) and the Local Authorities Procurement & Asset Disposal Act (LAPAD Act).
3. Section 8 (1) (b) of the PP Act, mandates the Public Procurement and Regulatory Authority to issue Standardised Bidding Documents to be used by all procuring Entities under this Act.
4. In order to align the SBPs with the new Act the Authority has revised the simplified SBPs for use by Procuring Entities whilst the major review of all the SBPs is being undertaken. The revised SBPs can be accessed at the PPRA website [www.ppadb.co.bw](http://www.ppadb.co.bw).
5. The Public Procurement Regulatory Authority (PPRA) remains available to provide clarification and advice on the matter under reference.

Thank you.

Yours faithfully,



**TUMELO MOTSUMI**  
**ACTING CHIEF EXECUTIVE OFFICER**

CC: The President, Public Procurement Tribunal